



## Works & Planning Committee

Tuesday 20<sup>th</sup> October 2015  
Commencing at 1.00pm

**Members:** Cr R McGrath (Chairman)  
Cr J Crighton  
Cr J Dwyer  
Cr P Dwyer  
Cr R Howard  
Cr M Ireson  
Cr M Rutledge  
Cr R (Bill) Sheaffe

### AGENDA

- C1 Sewer Relining
- C2 DA Report – September/October
- C3 2014/2015 Financial Reports
- C4 Library Report
- C5 Works Program Update
- C6 Tourism Report

A Dwyer  
GENERAL MANAGER

20 October 2015

**C1- Sewer Relining**

<b>REPORTING OFFICER</b>	Infrastructure Manager
<b>ATTACHMENTS</b>	Internal Memo
<b>RELEVANCE TO STRATEGIC COMMUNITY PLAN</b>	<b>6.3 Economic prosperity and sustainability</b> <i>6.3.1 Our community values its history and tourism and welcomes new and innovative industry to support our future</i>  6.3.1.1 Create a better business environment <b>6.5 Our Infrastructure</b> <i>6.5.1 Our community can rely on well-maintained infrastructure that is responsive to our service needs</i>  6.5.1.3 Ensure Council efficiently manages its infrastructure and assets
<b>FINANCIAL IMPLICATION</b>	Budget allocation \$120,000. Proposed expenditure within Budget Allocation 2015/2016.
<b>LEGISLATIVE IMPLICATION</b>	Nil
<b>POLICY IMPLICATION</b>	Nil

**INTRODUCTION**

Council has been performing sewer main relining for a number of years. The work identified for 2015/2016 is generally sections that are part of the original system that dates back to around 1903

**COMMENTARY**

Quotations were sought from four (4) potential proponents. Three responded one with an alternative offer.

Quotations were assessed based on the methodology and price. One proposal from Interflow was eliminated as it contained work not included in the specification. However the alternative (but comparable with Insituform and Albergeldie Watertec) offer was included in the consideration.

Insituform and Albergeldie Watertech methodology involves expansion of a continuous coil of specially formulated PVC pipe to form a liner inside the existing pipe. The junctions reamed out after the liner has cured. Interflow process involves use of a spirally wound liner. Both methods have been used successfully in Hay previously.

The continuous coil method has advantages over the spirally bound method in that fewer issues arise with disjointed pipes. (Can be an issue in old lines.) Longer lengths can be treated from the one site with fewer interruptions to traffic. Also a tighter seal against the existing pipe is achieved.

The table in the attached internal Memo provides an assessment of the quotations received for the projected work.

**RECOMMENDATIONS**

That the quotation from Insituform be accepted.

# Memo



**To:** Greg Stewart  
**From:** Ken Cunningham  
**CC:** Tony Davies  
**Date:** 12/10/2015  
**Re:** Sewer Relining – QTS 01/16

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Greg,

Quotations were sought for relining approximately 649m of 2250mm and 512m of 150mm sewer main. Generally the sections identified for relining are critical sections on the discharge lines running to Queen Street Pump Station. Significant parts are 1903 vintage VC pipes. There is a short section in South Hay that was 'missed' during a relining in that area a couple of years ago.

- From Pine Street to near Waradgery Club (through private property),
- Leonard Street from Pine Street to beyond Edward Street,
- Sturt Place and Laneway from Edward Street to Piper Street,
- From Leonard Street to Sturt Place (through private property),
- From Leonard Street to Bidgee Drive (significant sections through private property),
- South Hay Palmer Street to Cobb Highway (through private property).

Four quotations were received and are set out in the attachment. Detailed quotations have been filed in the TRIM system. Council budget is \$120,000.

The quotations are based on unit rates assuming given lengths. The actual length of work completed may vary and hence actual length multiplied by the unit rate quoted is what will be paid. Similarly additional junctions may be encountered or be less than anticipated.

Abergeldie Watertech's 'complying' quotation includes junction treatments which were not specified. Abergeldie Watertech has also offered an alternative method which is comparable (in end result) with the method offered by Interflow and Insituform.

The Interflow product is a spirally 'wound-in-place' liner. Abergeldie Watertech and Insituform use a system that utilises a PVC liner that is expanded in-situ and cured by heat and pressure. Whilst both systems work well there is less risk associated with insertion of the PVC liner into old sewer lines and

improved ability to correct minor displacements without need to repair the lines as can be the case with the spirally 'wound-in-place' liner.

Both Interflow and Abergeldie Watertech (as Kembla Watertech) have previously been engaged to do relining work in the Hay sewer system and both methods appear to work effectively and both companies have performed satisfactorily. Insituform have not previously been involved in work at Hay.

All proponents are established works organisations, have excellent work references and have experience throughout New South Wales and can comply with Insurances requirements.

From the attached table there are two comparable offers which fall within Councils budget and one which is marginally outside the \$120,000 allocation. The dearer option offered by Abergeldie is considered to exceed Hay Shire Council requirements and has not been considered in the final analysis.

Hence the choice really comes down to price and as Insituform are the lowest priced, have provided a more detailed submission and the unit rates are lowest for 225mm diameter mains and only fractionally dearer for 150mm diameter mains I recommend the offer from Insituform at the unit rates quoted be accepted.

Ken Cunningham

12/10/2015

#### Comparison of Unit Rates and Amounts for Sewer Reling 2015 /16

Details	Interflow			Abergeldie Watertech 'Complying' Quotation			Abergeldie Watertech Alternative Quotation			Insituform		
	Length	Rate	Amount (GST Excl)	Length	Rate	Amount (GST Excl)	Length	Rate	Amount (GST Excl)	Length	Rate	Amount (GST Excl)
Site Establishment		item	\$ 13,747.62		item	\$ 22,178.40		item	\$ 17,640.00		item	\$ 11,656.97
225mm dia Sewer Main	649	\$95.71	\$ 62,115.79	649	\$114.00	\$ 73,986.00	649	\$109.00	\$ 70,741.00	573	\$91.20	\$ 52,257.60
										76	\$91.54	\$ 6,957.04
150mm dia Sewer Main	512	\$85.73	\$ 43,893.76	512	\$75.00	\$ 38,400.00	512	\$69.00	\$ 35,328.00	157	\$69.26	\$ 10,873.82
										355	\$69.54	\$ 24,686.70
Traffic Control							Request for Council to Provide				item	\$ 4,930.38
Reinstate Junctions										23	\$205.00	\$ 4,715.00
										4	\$210.00	\$ 840.00
			\$ 119,757.17			\$134,564.40			\$ 123,709.00			\$ 116,917.51

20<sup>th</sup> October 2015

**C2 – Development Applications – September/October 2015**

<b>REPORTING OFFICER</b>	Jasmine Gregory
<b>ATTACHMENTS</b>	Nil
<b>RELEVANCE TO STRATEGIC COMMUNITY PLAN</b>	<b>6.1 Environmental Sustainability</b> <i>6.1.1 Our community values its natural and built environments to support a sustainable environment</i>  6.1.1.4 Establish and maintain clear guidelines for zoning, urban planning and development
<b>FINANCIAL IMPLICATION</b>	N/A
<b>LEGISLATIVE IMPLICATION</b>	N/A
<b>POLICY IMPLICATION</b>	N/A

**COMMENTARY**

DA 2015-007 – Heather & Peter Chapman – 312 Lang Street – Relocate Dwelling – DA Approved, CC In Process

DA 2015-026 – Jasen Crighton – Archer & Russell Streets – Shed & Fence – DA Approved, CC In Process

DA 2015-027 – Rosella Sub - Maude Road – Convert irrigation land to intensive agriculture – Approved

DA 2015-008 – JW Paterson & Sons: Gordon Paterson – Sturt Hwy – Cattle Feedlot – In Process

DA 2015-040 – Wakool Indigenous Corporation – Yang Yang Street, Maude – Renovations and use of Maude School Building – In Process

DA 2016-007 - Peter Mullins - 377 Murray Street - Extensions to Office Complex – Approved

SDC 2016-002 – Mark Schiller – Oxley Road – 3 Lot Subdivision- Approved

SDC 2016-003 – Bell Creek Holdings – 206 Lindsay Street – 2 Lot Subdivision – Approved

DA 2016-009 – Colin Mabon – 375 Alma Street – Attached carport to existing house – Approved

DA 2016-010 – Peter V Mullins - 338 Macauley Street – New Dwelling – In Process

CDC 2016-005 - Peter Christensen – Hay Golf Club, Sturt Hwy – Roof over existing deck – In Process

CC 2016-011 – James Bissett – 155 Waradgery Street – Extension to shed – In Process

DA 2016-012 – WILMC Enterprises – Lot 132 Bairds Lane – Change of use to workshop - Approved

**RECOMMENDATION**

That the list of Development Applications for September/October be noted.

20 October 2015

C3 - 2014/2015 Financial Reports

<b>REPORTING OFFICER</b>	Director of Corporate Services
<b>ATTACHMENTS</b>	
<b>RELEVANCE TO STRATEGIC COMMUNITY PLAN</b>	<b>6.4 Governance and Organisational Performance</b> <i>6.4.1 Our community is supported by a strong and resilient Council that is responsive to its needs</i>  6.4.1.1 Communicate organisational performance to the community 6.4.1.2 Council effectively manages its resources 6.4.1.3 Council put in place the necessary systems to ensure good governance and to also ensure they are implemented.  <i>6.4.2 Our Community is connected and informed</i>  6.4.2.1 Enable all residents and groups to participate in local decision making
<b>FINANCIAL IMPLICATION</b>	Significant
<b>LEGISLATIVE IMPLICATION</b>	Local Government Act 1993 and Financial Regulation
<b>POLICY IMPLICATION</b>	

**INTRODUCTION**

Council's 2014/2015 Financial Reports are submitted for certification.

**COMMENTARY**

Council's Financial Statements are currently being audited.

Before submission to the Department of Local Government and in accordance with Section 413(2) of the Local Government Act and clause 215 of the Local Government (General) Regulation, the Mayor, General Manager, Responsible Accounting Officer and one other Councillor must sign the following declaration

1. *In our opinion the General Purpose Financial Reports and the Special Purpose Financial reports for the period ended 30 June, 2015;*
  - a) *Have been drawn up in accordance with the following:-*
    - *the Local Government Act 1993 and the Local Government Regulation; and*
    - *the Local Government Code of Accounting Practice and Financial Reporting; and*

- *the Australian Accounting Standards and professional pronouncements; and*
  - b) *they present fairly the Council's financial position as at 30 June 2015 ,and its operating result for the period then ended in accordance with the requirements set out in paragraph (a) above; and*
  - (c) *they are in accord with the Council's accounting and other records.*
2. *We know nothing that would make the financial reports for the period ended 30 June 2015 false or misleading in any way.*

A copy of Council's Financial Statements will be tabled at the meeting for Councillors to view.

#### **RECOMMENDATION**

Council adopt the Financial Statements for the period ending 30/6/2015 and that the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer sign the Statement by Council on its opinion of the accounts, and that Council delegate authority to the General Manager to authorise for the issue of the accounts on receipt of the auditors reports and to set the date for the public meeting.

20<sup>th</sup> October 2015

**C4 – Library Report**

<b>REPORTING OFFICER</b>	Allen Dwyer – General Manager
<b>ATTACHMENTS</b>	
<b>RELEVANCE TO STRATEGIC COMMUNITY PLAN</b>	<b>6.2 Liveable and vibrant community</b> <i>6.2.2 Our Community is Vibrant</i> 6.2.2.3 Build on our recreation and cultural facilities and services
<b>FINANCIAL IMPLICATION</b>	N/A
<b>LEGISLATIVE IMPLICATION</b>	N/A
<b>POLICY IMPLICATION</b>	N/A

**INTRODUCTION**

The Library staff provides monthly reports to Council detailing their activities for the month.

**COMMENTARY**

The reports are attached for Council perusal.

**RECOMMENDATION**

For the information of Council.



# HAY SHIRE LIBRARY REPORT

SEPTEMBER, 2015

## User Statistics

Library Members and Visitors for the month (As per door counter) 2,560

Internet and Computer Users -342

## Activities

- The Library has had lots of travellers, mainly retirees, using the computers and looking for family history.
- We have had a large donation of DVDs-lots of TV Series and movies- this will help boost our numbers.
- Some High School students have been using the quiet areas in the Library for study for their Higher School Certificate.
- W.R.L. have a new website- Robyn Howard travelled to Griffith for some basic training from Straight Lines Design and Marketing. Each branch will have individual access to make changes to the site.
- Wi Fi has been very popular during September.



20th October 2015

C5 - Works Program Update

<b>REPORTING OFFICER</b>	Greg Stewart – Infrastructure Manager
<b>ATTACHMENTS</b>	
<b>RELEVANCE TO STRATEGIC COMMUNITY PLAN</b>	<b>6.4 Governance and Organisational Performance</b> <i>6.4.1 Our community is supported by a strong and resilient Council that is responsive to its needs</i>  6.4.1.2 Council effectively manages its resources 6.4.1.3 Council put in place the necessary systems to ensure good governance and to also ensure they are implemented.
<b>FINANCIAL IMPLICATION</b>	
<b>LEGISLATIVE IMPLICATION</b>	Nil
<b>POLICY IMPLICATION</b>	Nil

**INTRODUCTION**

This report is a progress update on the delivery of the Works Program.

**COMMENTARY**

Construction works have commenced (or are ongoing) on:

- **Rural addressing** – Signs are being installed to indicate the rural addressing points on Maude Road and Murrumbidgee river road, along with Sidonia Road, Yankee Crossing and the Mid-Western Highway.
- **Park fence replacement** – The replacement of Hay Park fence has commenced.
- **Macgregor Street Reconstruction** – Kerb and gutter has been replaced and once cured the road shoulder will be reconstructed and sealed.
- **Hazard reduction** – Grazing of Bushy Bend and Sandy point to reduce the amount of grass in the two bends.
- **Cadell Street Reconstruction** - Kerb and gutter has been replaced and once cured the road shoulder will be reconstructed and sealed
- **Culverts** – Replacement and removal of various culverts along Glenhope Road.
- **Slashing** – the sealed section of MR 501 is to have hazard reduction slashing.
- **Resealing** – Rural resealing on local and regional sealed roads.
- **Sandy Point** – The access road from Water Street has been improved to make it all weather.
- **Water main** – Raw water main replacement will take place in Coke Street between Murray and Macauley Streets.

Below is the list of the recently completed work:

- **Aerodrome** – Maintenance grading of the Hay aerodrome cross strip along with hazard reduction in the form of slashing. The end threshold piano keys have also been repainted.
- **Gravel investigations** – Gravel has been located in several Council quarries, Council is currently mixing the gravel for Roads to Recovery works. This work includes gravel resheeting and town street reconstruction.
- **Grading** - Maintenance grading of Nap Nap Road to Nap Nap only.
- **Hazard reduction** – Road shoulder slashing is being carried out on MR 319, MR 514, Town areas and Jerilderie Road.
- **Trees** – Tree replacement in various locations in town. This includes areas where trees were recently removed.
- **Grading** - Maintenance grading of Mutherumbung Road.
- **Hazard reduction** – Hazard reduction grading on Ti Tree Road.

#### **RECOMMENDATION**

That the report be received.

20<sup>th</sup> October 2015

**C6 - Tourism Report**

<b>REPORTING OFFICER</b>	Jack Terblanche – Director Community Development
<b>ATTACHMENTS</b>	None
<b>RELEVANCE TO STRATEGIC COMMUNITY PLAN</b>	<b>6.3 Economic prosperity and sustainability</b>  6.3.1 Our community values its history and tourism and welcomes new and innovative industry to support our future  6.3.1.1 Create a better business environment 6.3.1.2 Boost demand for products and services from Hay 6.3.1.3 Create growth industries 6.3.1.4 Actively promote and enhance tourism  6.3.2 Our Community is innovative and adaptive  6.3.2.1 Be innovative in the promotion of the region as a great place to live 6.3.2.2 Seek to identify gaps and opportunities in established industries 6.3.2.3 Continue to lobby for assistance to deal with change. 6.3.2.4 Investigate environment sustainable initiatives for businesses, agriculture and industry.
<b>FINANCIAL IMPLICATION</b>	NA
<b>LEGISLATIVE IMPLICATION</b>	NA
<b>POLICY IMPLICATION</b>	NA

**COMMENTARY**

**Hay Visitor Information Centre Visitor Statistics:**

Statistics for visitors who physically visited the Centre in September was 2198 which is similar to the same period last year. We had 69 overseas visitors call in at the Visitor Centre.

**Activities:**

**CASP Grant Submission**

Prepared and submitted a grant application for the Country Arts Support Program (CASP) for funding towards Paint Hay REaD 2016.

**School visit**

We organised a visit for students from St Joseph's Primary School from Hillston. The children had a great day in Hay, visiting our museums and they loved receiving a small Hay pack to take home.



**Community Groups Support**

Promotional advice and support to community groups – Mick Huntly Masters, Hay Show, Tennis Club, Anglican Church event, CWA Flower Show.

We are selling tickets for Oktoberfest for Maude and Boooroorban.

Staff attended and made up eighty Hay packs for the 75<sup>th</sup> Anniversary of Dunera Day.

### Hay CWA Flower Show 2015

We organised entries and judging for 'Hays Best Front Garden' competition. Councillor Jenny Dwyer presented the winner Sue McCurrie of 311 Macauley Street with her prize at the CWA Flower Show.



### Kilfera Field Day

Hay was showcased again this month with an exhibition at the Kilfera Field Day. The exhibit featured tourism aspects of the Hay Shire and the Long Paddock touring route.

### Comments from the Visitors Book

The Visitor Information Centre receives many positive comments from visitors and I have included the following:

*We had a most enjoyable two weeks visit to Hay.  
Much of this was the result of the assistance you, Liz and the other staff members gave us to explore your city and the surrounding towns, parks and other places of interest.  
Incidentally, we must compliment Hay for providing The Bidgee Riverside Trail. This is the finest walk of this type that we have come across in fourteen years of travelling around Australia.  
It really conveys a feeling of where you are and the culture and history of the people of Hay. The river, vegetation, markers and sculptures are powerful communicators of this.  
We also appreciated the free Wi-Fi your centre provides visitors.  
Warmest regards,  
John and Jenny Johnston,*

### Social Media Summary:

750 people are following the Hay Tourism Facebook page in September. Facebook posts have reached over 4000 people this month.

Regular photo post showcasing Hay's attractions and events onto the haytourism Instagram account are resulting in new likers and increased exposure.

### October Upcoming Events

24 October	Booororban Octoberfest – Booororban Community
24 October	Senior Deb Ball - Hay Services club
25 October	Halloween Tennis-A-Thon - Hay Tennis Club
25 October	Jack Headon Memorial Shoot – Hay Gun Club
29 October	Hay's Civic Reception – Hay Shire Council
31 October	Hay Scouts and Community Markets - Hay Scouts
31 October	Fright Night – Hay Services Club

### RECOMMENDATION

For Information